



Baraboo River Runners Expense Report



Name: _____

Date: _____

Description

Total Amount

| | | | |
|-----------------------|-----------------|---------------------------------|----------|
| <u>Mileage</u> | Regular Auto | @ .575 x _____ Miles = \$ _____ | \$ _____ |
| | Commercial Auto | @ 1.00 x _____ Miles = \$ _____ | |

Details: _____

Supplies

\$ _____

Details: _____

Meals

\$ _____

Details: _____

Miscellaneous

\$ _____

Details: _____

Total Expense/Reimbursement

\$ _____

Make Expense/Reimbursement **Payable** to: _____

Payable Mailing Address if Applicable: _____

Are You Interested in Donating all or Part of these Expenses as an "In-Kind" Donation Yes / No
If Yes, Amount to Donate \$ _____

Meeting Date: _____ Ok'd : _____

Date Paid: _____ Check #: _____ Amount Paid: _____

Donation “In Kind” or “Exchange”

Definition:

Donations **”In Kind”** are gifts of property that are voluntarily transferred by a member or donor to The Baraboo River Runners Snowmobile Club without compensation. These gifts may include equipment, materials, supplies, and other personal property a donor might give to the club for use in maintaining the Baraboo River Runners trail system. All in **”In-Kind”** donations should be reported at the monthly regular meetings so they are recognized in the minutes of our meetings.

“In-Kind” donations have been the foundation of the Baraboo River Runners Snowmobile Club since 1969. These donors from both the past and present are greatly appreciated and deserve to be recognized. Without them, we would not be here today.